

**City of Belmont
PARKS & RECREATION COMMISSION
REGULAR MEETING JANUARY 9, 2013
MINUTES**

The regular meeting of the Belmont Parks & Recreation Commission of January 9, 2013 was called to order at 7:06 p.m. at the Belmont City Hall Council Chambers.

I. ROLL CALL

COMMISSIONERS PRESENT: Youth Commissioner (YC) Zakeri, Commissioner (C) Bortoli, YC Bartee, Chair Kevin Sullivan, Vice Chair Wright, C Wong, and Block

COMMISSIONERS ABSENT: Eric Sullivan

STAFF PRESENT: Parks and Recreation Director (PRD) Gervais & Secretary (S) Leonoudakis

II. APPROVAL OF MINUTES

Minutes were postponed to next meeting.

III. PUBLIC COMMUNICATION/COMMENTS/ANNOUNCEMENTS

C Wong reported the Belmont Village Ad-Hoc Committee's goal is to have a document ready for City Council review in the first half of 2013.

VC Wright stated she attended the Planning Commission meeting with Davey Glen Park on the agenda and they were positive about the design. PRD Gervais added this item will be on the City Council agenda on January 22, 2013.

CC Kevin Sullivan reported the Lake Loop trail work day on December 8, 2012 had a group of approximately 20 people volunteer and much work was completed.

CC Kevin Sullivan stated the bike ride to the Holiday Light display was successful. The Police Department assisted the group crossing El Camino Real at Ralston Avenue.

PRD Gervais noted that Commission applications would be due this month.

IV. AGENDA AMENDMENTS

None.

V. OLD BUSINESS

None.

VI. NEW BUSINESS

a. Twin Pines Senior/Community Center Painting and Improvement Project

PRD Gervais reported the Twin Pines Senior & Community Center (TPSCC) functions as a Senior Center weekdays and provides many programs and activities. It is also used for private rentals and is used for a variety of activities and events. He noted it was built in the 1980s and has the original blue and pink color scheme. Pictures of the exterior and interior were displayed. Carpeting and tiles are also in need of replacement. Improvements to the front desk will also be included in this project.

PRD Gervais stated Belmont resident Julie Mifsud was hired to create renderings of two color schemes for improvements to the TPSCC. Exterior color scheme #1 and interior color scheme A match and include a natural theme color and have green doors. Exterior color scheme #2 and interior color scheme B have red doors and a Mediterranean theme. He noted this topic was on Belmont Patch and votes were made for the color schemes. Input will also be received from the seniors.

PRD Gervais explained when this project is completed additional improvement projects planned for the TPSCC include a roof replacement and restroom improvements.

PRD Gervais noted the City applied for and did receive grant money for this project. The City will receive \$53,000 from the grant. Additionally, a donation received from a Belmont resident that passed away of approximately \$55,000 will be used for this project. Facility funds will also be used to complete the improvements.

PRD Gervais responded to Commission questions:

- With assistance from San Mateo County Energy Watch lighting upgrades have been completed in most city buildings including the TPSCC. Motion sensors were not used in the TPSCC due to the need to have the building well lite for the population served.
- Some of the exterior lighting has been retrofitted but there is some odd lighting placement in trees that would be a bigger project.
- Staff has discussed ways to work around the construction and continue to offer services.
- The kitchen is not in need of upgrades.
- The TPSCC also serves as an emergency shelter and another upgrade that needs to be completed is having generator power available.
- There had been previous discussion of changing the name of the TPSCC (Twin Pines Senior & Community Center) to Twin Pines Community Center and many seniors preferred to include Senior in the name. This topic would warrant a separate discussion.

- The current tile floor has not had issues with slipperiness but this would be improved with larger tiles and the finish would be non-slip.
- Comments from the Patch Survey show some people prefer a mix of the two styles. There have not been many comments received yet from the seniors.
- Funds from the grant will need to be spent by the end of this fiscal year. The funds from donation and facilities fund do not have a time limit.
- Staff met with the designer a few times to come up with the color schemes.
- The exterior color tiles will be updated to match the new color scheme.

YC Zakeri expressed a preference for the natural tone color scheme.

C Bortoli noted tile samples were reviewed by the Senior Advisory Committee and the tiles shown were textured and slip resistant. The Senior Advisory Committee consensus was a preference for the Mediterranean color scheme.

YC Bartee stated he also preferred the Mediterranean color scheme but either would be a vast improvement of the current color scheme.

C Block said he had a preference for the natural color scheme. He pointed out the exterior color scheme provides a contrast at the door that makes the entrance more inviting and the interior green doors contrast nicely with the floor tile.

C Block clarified the reason he asked the question about the name is he was not sure if that demographic likes the name senior. He noted a lot of other centers are changing their names and wondered if there is a term that would be preferred.

C Wong said his preference gravitates towards the Mediterranean color scheme but questioned which color would fade best. In the interior he noted it may be better to have something contrasting and visible for the clientele. He also questioned if the additional tile space would have an effect on the acoustics in the room.

C Wright stated a preference for natural color scheme for the reasons pointed out by C Block.

CC Kevin Sullivan stated he believed the color schemes for the interior and exterior should be the same theme. He expressed a preference for the natural color scheme as the green is more soothing. He spoke in support of having a discussion on the name of the TPSCC. He added the Manor House will become more available for the City's use and some smaller events can be held there and that should be considered when making decisions for Twin Pines Park facilities.

There was consensus from the Commission that they agreed the interior and exterior color schemes should match. An informal vote of the Commission was four for the natural color scheme and three for the Mediterranean theme. PRD Gervais said staff will work on getting more input and making a decision. The project is anticipated to be bid in March and completed this spring and summer.

b. Review of the Draft City Council Priority List

PRD Gervais reviewed the City Council priority items. He noted it is not a time to add projects but an update to the Commission on the status of the items.

PRD Gervais explained the status and details of the Parks and Recreation items on the list including:

- Solar Energy Policy
- Cipriani Dog Park Improvements
- Athletic Field Improvements
- Davey Glen Park
- Barrett Community Center
- Facilities Conditions Assessment

PRD Gervais reviewed the importance of maintaining facilities to keep them in good condition. Staff has compiled a list of all the facilities owned by the City and is working on reviewing the condition of each one. He noted factors to consider when reviewing assets are the condition and importance, such as high visitation numbers and historical significance.

PRD Gervais noted the Department maintains 155,000 square feet of built space. He reviewed the list of buildings including the year built, which range from 2005 to 1908, the needed maintenance, and condition.

PRD Gervais answered questions from the Commission.

C Wright noted that the San Juan Canyon open space should continue to be considered by Council.

C Wright commented that if the use changes for a facility the Asset Primary Index should be updated. PRD Gervais confirmed that would be the case.

VII. DEPARTMENT REPORTS

A. Questions and Comments

PRD Gervais noted that Davey Glen Park would be on the City Council agenda and letters will be sent out to inform the neighborhood residents. The sign posted at the park site was updated with the new design with a notice of the meeting. In addition, the design will be posted on the City's website and on the department's Facebook page. YC Zakeri offered to post a notice on the bulletin board at the condominium complex across the street from the park.

PRD Gervais reported the following:

- Wi-Fi is now available at Barrett Community Center.
- A tree planting event was held at December 15, 2012 at Alexander Park.
- CPRS Conference registration reminder
- The Peninsula Arts Museum and Peninsula Arts Council will be moving out of the Manor Building. It is unclear if the Belmont Arts Council plans to stay. PRD Gervais offered the Commissioners a tour if they would like to see the building.

- 423 people have responded to the Parks & Recreation Survey and there will be another attempt to get more responses.

B. Future Agenda Items

Manor Building
Barrett Community Center
San Juan Canyon
Sports Complex Synthetic Turf
Field Status with School Construction

VIII. ADJOURNMENT

The meeting was adjourned at 8:39 p.m.

Jonathan Gervais
Parks & Recreation Director